

# exhibition support document

## Melbourne

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[www.moreton.net.au](http://www.moreton.net.au)

Dear Exhibitor,

Moreton Hire welcomes the opportunity to assist you in making your next event seamless and a memorable experience. We have been appointed as the official stand, electrical and furniture contractor for the

### AusBiotech 2010

To assist you in preparing your exhibition space for the event, please find enclosed:

- Exhibition Booth Requirements Form
- Additional Lighting & Power Request Form
- Plant Order Form
- Audio Visual Requirement Form
- Exhibition Catalogue and Price List for your furniture hire requirements

The information compiled from these forms will ensure the smooth installation of the exhibition. To ensure we meet your requirements and avoid any disappointment, please place your orders by Friday, 17<sup>th</sup> September 2010. Your prompt reply is greatly appreciated.

Should you have any queries relating to the exhibition, your stand, or require any further information, please do not hesitate to contact **Kate Holland** on (03) 9300 5707 or [kate.holland@moreton.net.au](mailto:kate.holland@moreton.net.au)

We look forward to working with you to create a successful exhibition display.

Kind regards

Kate Holland  
Exhibition Coordinator



# AusBiotech 2010

## MCEC – Bays 1 - 4

### 19<sup>th</sup> – 22<sup>nd</sup> October

**syma**  
shell scheme  
package



#### Optional

If you would like to discuss flooring options, please contact your exhibitions coordinator.

#### Flooring

Carpet colour for demonstrative purposes only.

#### Carpet Tile 1m<sup>2</sup>

##### Standard colours



Charcoal



Jupiter Blue



Red



Black

##### Premium colours

#### Promo Floor Tile 1m<sup>2</sup>

##### Surface colours



Timber



White



Black

Image is for illusion only, please contact your exhibition coordinator for more furniture package information.

#### Inclusive in your shell scheme package

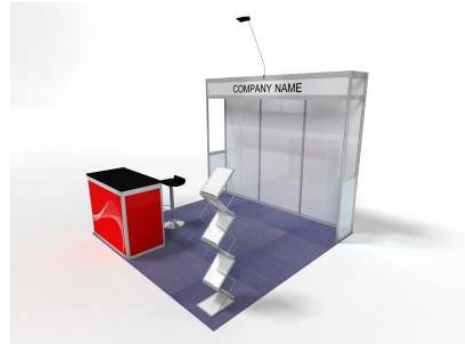
<b>Size</b>	3.0m x3.0m
<b>Walls</b>	White walls 2.4m high
<b>Fascia</b>	White matt anodized aluminium frame with insert 2.1m clearance underneath.
<b>Sign</b>	1 x white sign with black lettering per booth. Logo signage/corporate colours can be produced at an additional cost.
<b>Lighting</b>	2 x 150 watt adjustable spotlights installed to the back of the fascia
<b>Power</b>	1 x 4amp power point
<b>Carpet</b>	Charcoal Carpet

<b>Attention</b>	<b>Kate Holland</b>	<b>Email</b>	<b>Kate.holland@moreton.net.au</b>
<b>Phone</b>	<b>(03) 9300 5707</b>	<b>Fax</b>	<b>(03) 9300 5733</b>

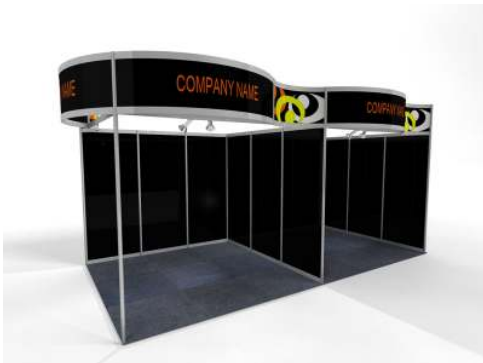
# shell scheme upgrade options



Wall mounted shelving, Lockable cupboard & Wall mounted screen



Open space with Furniture



Fascia signage upgrade



Add light box & storage area



3x2m functional stand



6x3m corner stand

Please refer to the exhibition catalogue page 4-6 for more options or contact us for our broad range of stand design packages.



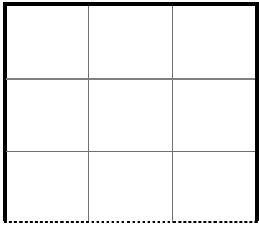


# Additional Lighting & Power Request Form

<b>Contact Name</b>	_____	<b>Company</b>	_____
<b>Address</b>	_____	<b>Position</b>	_____
	_____	<b>Email</b>	_____
	_____	<b>Fax</b>	_____
<b>Phone</b>	_____	<b>Stand No.</b>	_____

Please fill out quantity highlighted in blue

For product details, please refer to page 29 - 30 of the Exhibition Catalogue

ORDER INFORMATION	CODE	QTY	RATE (ex GST)	TOTAL
<b>Lighting</b>				
2 x 150w Spotlights Track Mounted on Art Arm	LIGAA		\$ 158.00	\$
2 x 150w Spotlights Track mounted, adjustable	LIGTC		\$ 158.00	\$
Additional 150w Spotlight Track Mounted	LIGS150C		\$ 76.00 ea	\$
50w Halogen Spotlight on Chrome Arm	LIGP50		\$ 93.00	\$
300w Spotlight on Chrome Arm	LIGS300A		\$ 115.00	\$
500w Floodlight	LIGF500		\$ 93.00	\$
1500w Floodlight	LIGF1500		\$ 162.00	\$
300w Chrome Parcan	LIGS300CANC		\$ 88.00	\$
4.5m Light Tower (excluding lights)	LIGT4.5		\$ 187.00	\$
2 x 150w Spotlights on Light Pedestal	LIGSFD		\$ 158.00	\$
1200mm Single Slimline Fluorescent	LIGFS		\$ 76.00	\$
150w Floodlight on Arm	LIGPF150		\$ 85.00	\$
2 x 23w Energy Efficient Spotlights Track Mounted on art arm	LIGAAE		\$ 190.00	\$
2 x 23w Energy Efficient Spotlights Track Mounted, adjustable	LIGS150E		\$ 190.00	\$
<b>Power</b>				
4amp Power Point (240v / 1000w)	POWPS4		\$ 93.00	\$
10amp Power Point (240v / 2400w)	POWPS10		\$ 114.00	\$
15amp Power Point (240v / 3600w)	POWPS15		\$ 141.00	\$
20amp Power Point (240v / 4800w)	POWPS20		\$ 158.00	\$
3-Phase Power Feed (415v / 5 pin / 30amp)	POWF3P		\$ 349.00	\$
3-Phase Switchboard (415v / 32amp / 6 Outlets)	SWI3PI		\$ 477.00	\$
3 Phase Power Point 15amp	POWP3P15		\$ 310.00	\$
3 Phase Power Point 20amp	POWP3P20		\$ 350.00	\$
<b>Onsite Inspection – Test &amp; Tag</b> Compulsory requirement when additional power is required for your stand. The one off cost covers onsite inspection. This is a requirement of the venue.	ELETT		\$ 17.50	\$
Please indicate preferred lighting & power positions  <input type="checkbox"/> Additional Lighting <input type="checkbox"/> Additional Power	Sub Total (A)			
	Power Connection Fee (price will vary subject to venue) POWCF \$50 Minimum			\$ 50.00
	Add 7.5% Damage Waiver, of Sub Total (A)			\$
	Sub Total (B)			\$
	Add 10% GST of Sub Total (B)			\$
	<b>TOTAL</b>			\$

Payment and this form must be received at Moreton Hire within 7 days of placing your order.

CASH   
  CHEQUE   
  BANKCARD   
  MASTERCARD   
  VISA   
  DINERS   
  AMEX  
 FUNDS TRANSFER – Westpac **Account Name:** Moreton Hire Pty Ltd **BSB:** 034 635 **Account No:** 250 666

Account Name \_\_\_\_\_

Credit Card No 

Expiry Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Signed \_\_\_\_\_

Order not valid unless signed by Hirer (Authorised Agent)/Card Holder

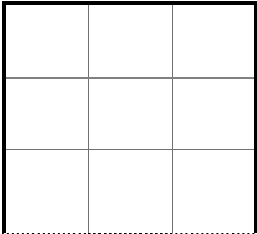
<b>Attention</b>	<b>Kate Holland</b>	<b>Email</b>	<b>Kate.holland@moreton.net.au</b>
<b>Phone</b>	<b>(03) 9300 5707</b>	<b>Fax</b>	<b>(03) 9300 5733</b>

# Audio Visual Request Form (4 - 11 Days)

Contact Name	_____	Company	_____
Address	_____	Position	_____
	_____	Email	_____
	_____	Fax	_____
Phone	_____	Stand No.	_____

Please fill out quantity highlighted in blue

For product details, please refer to page 33 - 34 of the Exhibition Catalogue

ORDER INFORMATION	CODE	QTY	RATE	TOTAL
Plasma Television – 42" (106cm)	TELPS106		\$ 1,061.90	
Plasma Television – 50" (126cm)	TELPS126		\$ 1,415.25	
Plasma Television – 61" (154cm)	TELPS154		\$ 1,415.25	
LCD Flat Panel Monitor – 19" (48cm)	TELPP48		\$ 353.35	
LCD Flat Panel Monitor – 32" (81cm)	TELPP81		\$ 802.90	
LCD Flat Panel Monitor – 40" (101cm)	TELPP101		\$ 1,037.85	
Plasma & LCD Floor Stand 2m Tall Stand (eye level @ 1.7m)	<input type="checkbox"/> YES <input type="checkbox"/> NO	STAPL	\$ 95.00	\$
Table Top Stand	<input type="checkbox"/> YES <input type="checkbox"/> NO	N/A	Included	\$
Plasma & LCD to be Wall Mounted	<input type="checkbox"/> YES <input type="checkbox"/> NO	BOAMMPT	\$ 50.00	
Computer Flat Panel Monitor – 17" (43cm)	MONDFP43		\$ 377.40	
Computer Flat Panel Monitor – 19" (48cm)	MONDFP48		\$ 519.85	
Laptop – Standard	COMLAPS		\$ 331.15	\$
Laptop – Performance	COMLAPP		\$ 425.50	\$
Apple Desktop iMac 20" (50cm)	COMMAC		\$ 614.20	
DVD Player	DVDP		\$ 68.10	\$
Other				\$
			Sub Total (A)	\$
<b>Audio Visual Placement Plan</b>  Front of Booth		Delivery & Handling: 20% of Sub Total (A) (minimum \$50)	\$	
		Add 7.5% Damage Waiver, of Sub Total (A)	\$	
		Sub Total (B)	\$	
		Add 10% GST of Sub Total (B)	\$	
		<b>TOTAL</b>	\$	

Payment and this form must be received at Moreton Hire within 7 days of placing your order.

CASH   
  CHEQUE   
  BANKCARD   
  MASTERCARD   
  VISA   
  DINERS   
  AMEX  
 FUNDS TRANSFER – Westpac **Account Name:** Moreton Hire Pty Ltd **BSB:** 034 635 **Account No:** 250 666

Account Name \_\_\_\_\_

Credit Card No                     

Expiry Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Signed \_\_\_\_\_

Order not valid unless signed by Hirer (Authorised Agent)/Card Holder

**Terms & Conditions**

- No orders will be installed until payment is received & processed.
- Orders placed after the forms due date are subject to an additional 20% late delivery fee.
- All goods delivered, then cancelled will be charged at full rate.
- Changes on site to location of power/lighting will incur an additional labour charge.
- All prices shown are exclusive of GST.
- A 3% surcharge will be applied to Amex & Diners Card Payments.

Attention	Kate Holland	Email	Kate.holland@moreton.net.au
Phone	(03) 9300 5707	Fax	(03) 9300 5733



